# FURTHER INFORMATION ON SHAREHOLDERS' RIGHTS UNDER SECTIONS 109, 110, 118 AND 119 AKTG (AUSTRIAN STOCK CORPORATION ACT)

#### Shareholders' request to add items to the agenda pursuant to Section 109 AktG

Shareholders whose shares together make up 5% of the Company's share capital are entitled to request in writing that additional items are put on the agenda of this Shareholders' Meeting and are notified accordingly. Each proposed new item on the agenda must be accompanied by a proposal for a resolution and the reasons for such proposal. Shareholders submitting a motion must have been in possession of their shares at least three months prior to submitting the motion. Such request will be accepted only, if it is delivered to the Company by 27 June 2019 (24:00 CET, Vienna Time) at the latest.

Please send any such shareholder motion solely to:

DO & CO Aktiengesellschaft

Legal Department

att. Ms Daniela Schrenk

Dampfmühlgasse 5

1110 Vienna, Austria

The wording of the agenda item and the proposal for a resolution must be submitted in German.

A deposit certificate pursuant to Section 10a AktG must be provided as proof of the shareholding and the entitlement to exercise this shareholder right.

### Proposals for resolutions by shareholders pursuant to Section 110 AktG

Shareholders whose shares together make up 1% of the Company's share capital may submit written proposals for resolutions on any item of the agenda of this Shareholders' Meeting and request that these proposals are published on the Company's homepage together with (i) the names of the involved shareholders, (ii) a reasoning for such proposals and (iii) a statement, if any, by the Management Board or Supervisory Board. Please be advised that any written resolution proposals need to be accompanied by a reasoning for such proposal. Such a request will be accepted only, if it is delivered to the Company in writing by 9 July 2019 (24:00 CET, Vienna Time) at the latest.

Please send any such shareholder motion solely to any of the following addresses and by any of the following means:

DO & CO Aktiengesellschaft

Legal Department

att. Ms Daniela Schrenk

Dampfmühlgasse 5

1110 Vienna, Austria

or

by facsimile to +43 (1) 74 000-1089

or

by e-mail to <u>investor.relations@doco.com</u>, enclosing the shareholder's motion as a text file, e.g. a pdf file.

Any such motion must be submitted also in a German version.

A deposit certificate pursuant to Section 10a AktG must be provided as proof of the shareholding and the entitlement to exercise this shareholder right.

# Deposit certificate pursuant to Section 10a AktG

The deposit certificate must be issued by the deposit-holding bank domiciled in a member state of the European Economic Area or in a state being a full member of the OECD. Moreover, the Company accepts deposit certificates in accordance with the second sentence of Section 10a (1) AktG from MKK Merkezi Kayit Kurulusu A.S., Askerocagi Cad. Süzer Plaza No:6 Kat:3 34367 Elmadag-Sisli / Istanbul, Turkey.

Deposit certificates must include the following information pursuant to Section 10a AktG:

- information on the issuer: name and address or code customarily used for transactions between banks (BIC),
- information on the shareholder: name, address as well as date of birth (if the shareholder is a natural person) or register and register number (if the shareholder is a legal entity),
- information on the shares: number of shares held by the shareholder, ISIN AT0000818802.
- deposit number or other designation,
- period of time to which the deposit certificate refers.

The deposit confirmation must be issued in German or in English. The deposit confirmation must be received by the Company only on one of the following communication channels and addresses:

(i) regarding the submission in text form which is sufficient according to Section 17 (3) of

the Articles of Association

Per facsimile: + 43 (0) 1 8900 500 59

Per e-mail: <u>anmeldung.doco@hauptversammlung.at</u>

(Please submit the deposit certificate in a pdf-format.)

(ii) regarding the submission in written form:

Per mail or messenger to DO & CO Aktiengesellschaft

c/o HV-Veranstaltungsservice GmbH

8242 St. Lorenzen am Wechsel, Köppel 60

Per SWIFT GIBAATWGGMS

(Message Type MT598 or MT599,

please state ISIN AT0000818802 in the text)

The deposit certificate evidencing the share ownership in order to exercise the shareholder rights under Section 109 AktG (additions to the agenda) and Section 110 AktG (proposals for resolutions) must not be older than seven days upon its submission to the Company.

The deposit certificate for proof of share ownership in order to exercise the shareholder rights under Section 109 AktG (additions to the agenda) must confirm that the persons proposing motions have been holders of these shares continuously for at least three months prior to submitting such motions.

If several shareholders are involved who/which together meet the threshold limit, the deposit certificates must refer to the same record date.

## Note on the right to obtain information pursuant to Section 118 AktG

Upon request, each shareholder must be provided with information at the Shareholders' Meeting to the extent necessary for a proper evaluation of any item on the agenda. This duty of information also extends to the legal and business relations between the Company and affiliated companies. If the consolidated financial statements and group management report are provided in the Shareholders' Meeting of a parent company (Section 189a item 6 of the Austrian Business Enterprise Code, "UGB"), the duty of information also extends to the situation of the Group and the companies included in the consolidated financial statements. The information must comply with the principles of conscientious and fair accounting and will be given at the Shareholders' Meeting.

Such Information does not need to be disclosed if:-

- 1. according to reasonable entrepreneurial judgement it would be likely to cause considerable damage to the Company or any affiliated company, or
- 2. disclosing it would be a criminal offence under applicable law.

Each shareholder attending the Shareholders' Meeting is entitled to receive any such information. This right is not just attributed to the shareholders but also to their legal representatives or proxies.

Any question which requires a considerable time effort for its reply should, in the interest of time management at the Shareholders' Meeting, be submitted in text form to the Management Board within an appropriate time prior to the Shareholders' Meeting. Questions may be mailed to A-1110 Vienna, Dampfmühlgasse 5, Legal Department, att. Ms Daniela Schrenk, or sent by e-mail to <a href="mailto:investor.relations@doco.com">investor.relations@doco.com</a>.

# Information on the right of shareholders to submit motions to the General Meeting of Shareholders pursuant to Section 119 AktG

Each shareholder, regardless of how many shares such shareholder holds, is entitled to submit motions in the Shareholders' Meeting on any item of the agenda, provided that such shareholder provides proof of entitlement to attend the Shareholders' Meeting as specified in the invitation to the Shareholders' Meeting. This right is attributed not just to the shareholders but also to their legal representatives or proxies attending the Shareholders' Meeting.

The proposal of a shareholder regarding the election of a member of the supervisory board mandatorily requires the timely submission of a suggestion for a resolution pursuant to § 110 AktG: Persons to be elected into the supervisory board (section 7 of the agenda) only may be nominated by shareholders who together hold 1% of the share capital. Such election proposals need to be submitted to the company by **9 July 2019** at the latest. Each such election proposal needs to contain a declaration pursuant to § 87 para 2 AktG regarding the qualifications of the person, its professional and comparable positions and all circumstances that may lead to doubts of their impartiality.

Proposals for the election of supervisory board members including the declarations pursuant to section 87 para 2 AktG for each proposed person must be made accessible on the Company's Website by **11 July 2019** at the latest. If this is not the case the proposed person must not be taken into account in the election.

Since the supervisory board of Do & Co only consists of four capital representatives, Do & Co is not subject to section 86 para 7 AktG (male/female ratio) so that no Information pursuant to section 110 para 2 sentence 2 AktG in combination with section 86 para 7 and 9 needs to be provided.

#### **Information on Data Protection for the Shareholders**

**DO & CO Aktiengesellschaft** processes personal data (in particular data pursuant to § 10 a (2) AktG, that is name, address, date of birth, number of the deposit of securities, number of shares of a shareholder, kind of shares, if required, number of the voting card as well as if applicable name and date of birth of the representative) on the basis of the applicable data protection laws and the Stock Corporation Act in order to enable the shareholders to exercise their ights in the shareholders' meeting.

The processing of the personal data of the shareholders is mandatory for the participation of the shareholders and their representatives in the shareholders' meeting. **DO & CO Aktiengesellschaft** is responsible for the data processing. Article 6 (1) c of the General Data Protection Regulation is the legal basis for the processing.

The service providers of **DO & CO Aktiengesellschaft**, which are mandated for the purpose of organising the shareholders' meeting, only receive such data from **DO & CO Aktiengesellschaft**, which they require for providing the mandated service and they only process the data in line with **DO & CO Aktiengesellschaft**'s instructions.

Each shareholder at all times has the right to obtain information, request corrections, restrictions, raise objections and demand the deletion of personal data and may request the transfer of data pursuant to Chapter III of the General Data Protection Regulation. Such rights may be exercised by the shareholders free of cost vis-à-vis **DO & CO** 

**Aktiengesellschaft** via the e-mail address <u>investor.relations@doco.com</u> or via the following contact details:

### DO & CO Aktiengesellschaft

1110 Vienna, Dampfmühlgasse 5

Telefax: +43 (1) 74 000-1089

In addition the shareholders have the right to lodge a complaint with the data protection supervisory authority pursuant to Article 77 of the General Data Protection Regulation. You may reach the Company's data protection officer under:

### DO & CO Aktiengesellschaft

Data protection officer

Stephansplatz 12

1010 Vienna

Telefax: +43 (1) 74 000-1009

For further information on data protection please see **DO & CO Aktiengesellschaft's** website www.doco.com.